

Template for the County CSOs Network Operational Plan

March 2020

1. Introduction

2. County operating context (max. 3-4 pages)

- Problems analysis
- CSOs focus

3. About the network: vision, mission, previous work, SWOT

- What is the vision and mission?
- Network membership and spread, joining, leaving, leadership
- What is the focus of the network? Network strengths and competencies.
- What has the network done before?
- What have been the successes?
- Any linkages with the government and other stakeholders?

4. Objectives of the plan

- What is the network committed to do in line with its vision and mission?
- Ownership of the objective by the members?
- Shared focus?
- What is the time-frame?

5. Key Areas of Intervention

- General areas of intervention which should allow flexibility.
- Should be aligned with the problems and gaps identified in the context and to the memberships focus, strength and competencies.
- Not project activities.

- Should be negotiated by members.
- Should be integrated into members strategic plans or focus.
- Should be realistic taking into consideration the timelines.

6. Strategies

- Description of how interventions will be delivered to address gaps in context.
- Should be broad to allow room for flexibility during implementation.
- Should be realistic to the context.
- Should be negotiated and owned by members.

7. Key Programmes and Activities

- General programmes and activities which should allow flexibility
- Should be aligned to the key areas of intervention and strategies.
- Should be SMART – specific, measurable, achievable, realistic and time-bound.
- Should be negotiated and owned by members.

8. Resource framework (requirements and commitments)

- What are the resource requirements and commitments to deliver activities?
- Should have all the members roles and responsibility clearly defined
- Should be negotiated, owned and commitments agreed to by members

9. Outcomes

- What will be the proposed outcomes after implementing the activities?
- They should be linked to the issues or gaps identified in the county context.
- They should be negotiated and owned by network members.
- They should be SMART.

10. Monitoring and evaluation (M&E) framework

- What are the indicators and milestones which act as yard stick/pointers showing progress towards targets?
- They should be aligned with the outcomes.
- They can be qualitative or quantitative.
- They should be SMART and owned by network members.
- What is the plan for monitoring and evaluation and review?
- What are the resource requirements?
- Should have all the members roles and responsibility clearly defined.
- Should be negotiated and owned by members.

11. Risk Analysis and Sustainability

- What plans will the network apply to ensure continuity?
- How will the network be sustained?
- What resource mobilization strategies will the network use?
- How will the network continue implementing the activities?