

County Fiscal Strategy Paper – Step by Step Description

Step by Step Description	General Actor(s)	Specific Actor(s)	Indicative Timing	Statutory Deadline
1. Review the forward priorities offered in the ADP and Sector Reports (and Sector Hearings), as well as the indicative CBROP resource ceilings as against Sector resource requirements.	County Executive	County Finance and Economic Planning	January	N/A
2. Set out the specific strategic theme that will guide this CFSP and subsequent budget estimates				
3. Analyze recent economic developments (updated from the CBROP) drawing reference from the national government Budget Policy Statement (BPS)				
4. Review recent county fiscal developments (updated from CBROP)				
5. Present the expected future economic outlook, drawing reference from the national government BPS			February	
6. Project the expected county fiscal outlook, drawing reference from the national government BPS				
7. Building on the strategic theme, identify strategic sectoral priorities for the coming period	County Executive	County Finance and Economic Planning	February	N/A
8. Set out the fiscal policy framework for the coming period, including fiscal responsibility principles, public finance reforms and debt financing policy				
8. Set out the medium-term budget framework in terms of projected revenues, expenditures (recurrent and development) and debt				
9. Prepare a risk management summary, supported by a				

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statement of county-level fiscal risks				
10. Set out the medium-term expenditure framework in terms of the resource envelope available (from revenues and other sources), prioritization and allocation criteria, sector priorities (see step 7 above), and proposed sector and program ceilings				
11. Consolidate and prepare outline CFSP and circulate to Sector Working Groups for final negotiations and inter-sectoral agreement				
12. Consolidate final agreement and prepare final draft CFSP in laid down format and circulate to CEC (County Executive Committee) for review and approval				
13. Review and approve the CFSP, subject to agreed changes or amendments	County Executive	CEC	February	
14. Conduct CBEF briefing	County Executive	Governor and County Finance and Economic Planning		N/A
15. Consult with or brief CRA	County Executive	County Finance and Economic Planning		
16. Publish and publicise CFSP and invite public participation		County Finance and Economic Planning		
17. Conduct public participation		County Finance and Economic Planning; and Departments		
18. Provide inputs and comments on CFSP through public participation	Citizens	Citizens/CSOs		

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19. Incorporate inputs from the public (including inputs from earlier Sector hearings – see Sector Reports), CBEF, CRA and other interested groups, before draft finalization and submission to the County Assembly	County Executive	County Finance and Economic Planning	February	28th February
20. Publish and publicize the CFSP after submission to the County Assembly			March	7th March
21. Receive CFSP and circulate it to sectoral committees and the budget committee, while concurrently inviting public participation	County Assembly	Office of the Clerk on the authority of the Speaker	March	N/A
22. Conduct public participation	County Assembly	Finance and Budget Committee		
23. Provide inputs and comments on CFSP through public participation	Citizens	Citizens/CSOs		
24. Consult with County Executive on specific areas of CFSP content	County Assembly	Finance and Budget Committee	March	N/A
25. Incorporate inputs from the sectoral committees and public participation and prepare summary report, for the whole House, including comments to County Executive				
26. Approve the CFSP, subject to agreed changes or adjustments	County Assembly	Whole House	March	14th March
27. Publish CFSP on County web site or other forum to enable public accessibility	County Executive	County Finance and Economic Planning	March	As soon as is practical after approval