## Budget Appropriation – Step by Step Description

1.	Approve the Estimates, subject to agreed changes or adjustments (see Step 17 of Budget Estimates)	County Assembly	Whole House	June	Preferably before end- June
2.	Submit Appropriation Bill to County Assembly, if not submitted earlier (see Step 11 of Budget Estimates)	County Executive	County Finance and Economic Planning	June	
3.	Circulate Appropriation Bill, if not done earlier ((see Step 11 of Budget Estimates)	County Assembly	Office of the Clerk on the authority of the Speaker	June	
4.	Scrutinize and review Appropriation Bill for consistency with approved budget	County Assembly	Finance and Budget Committee	June	
5.	Present Bill to Committee of Whole House (no of readings?)				
6.	Pass Appropriation Act as Whole House	County Assembly	Whole House	June	
7.	Sign Appropriation Act and Issue General Warrant to mandate budgetary spending	County Executive	Governor	June	

Source: County Governance Toolkit